

d'Auvergne Administration of Medicines Policy



Introduction

The aim of this policy is to explain how d'Auvergne School supports attendance of all pupils by ensuring that staff understand their roles and responsibilities in administering medicines, parents understand their responsibilities in respect of their children's medical needs and by ensuring medicines are stored and administered safely.

Where children are unwell and not fit to be in school, and where they are still suffering from an infection, which may be passed to others, children should remain at home to be cared for and looked after. The school is committed to ensuring that children may return to school as soon as possible after an illness, (subject to the health and safety of the school community) and that anyone with a chronic health need is supported at school. This policy provides a basis for ensuring that children with medical needs receive proper care and support in school.

Individual Health Care Plans

Where a child has significant or complex health needs parents/carers are asked to provide full details on entry to school or as the child first develop a medical need. Where appropriate, a Health Care Plan may be put in place involving the parents and relevant health care professionals. If additional health needs develop, then the Health Care Plan will need to be updated.

Sam Cooper
Head Teacher

Published	September 2017
Reviewed	January 2020
