

# d'Auvergne School Traffic Management

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## **Morning Drop-off:**

### **08:00 – 08:30**

The school's Crossing Patrol officer will be on duty from 08:00 – 08:30.

They will be positioned at the entrance to the school site on La Pouquelaye road. They will ensure the safe crossing of the road for all pedestrians.

Vehicles entering the school site must follow the signs for the flow of traffic (one-way system from 08:00 – 09:00 and 14:00 – 15:00), speed restrictions, drop-off zone, filter in turn and parking in designated parking spaces only.

Start times for all children are currently staggered, which reduces the number of vehicles on site at any given time.

Children can be dropped off from vehicles in two ways:

1. Vehicles drive to the top of La Pouquelaye hill and the children can exit their car on the passenger side and wait with crossing patrol to cross the road safely. The children can then safely use the designated path that leads into school.
2. Vehicles can be parked (if there are spaces) and children can either walk into the school playground independently or can be escorted by the adult(s) in the vehicle. The car can be left in a parking space until the driver returns after dropping the child(ren) off and must have left school by 08:40.

If there are no spaces available, then children can be dropped off outside the main entrance to the school in the 'drop-off' zone on the left-hand side. Children are to exit the vehicle on the passenger side of the car or wait for assistance from an adult. If the parent has a meeting in the school, then the driver needs to wait until a space becomes available and park in a designated parking space. They **MUST NOT** leave their car unattended outside of a parking space due to access required for emergency services.

## **Safety**

Children and adults may walk across the flow of the traffic in order to access the footpath and entrances to school. Drivers are made aware of this by the signs on the driveways. Speed restrictions are in place (10mph). These two measures should ensure that pedestrians can walk freely and safely even where there is slow moving or stationary traffic.

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The Caretaker (or Assistant Caretaker) is also located outside the entrance of the school next to the 'drop-off' zone from 08:00 – 08:30 to support and advise drivers and pedestrians.

Adults must ensure that they escort their child/ren if they are young or not responsible enough to walk into school independently. If the school has a concern about an individual child, they will contact the family directly and ensure that increased measures are put in place for the child's safety.

### **Afternoon Pick-Up**

Entrance and parking at the school must be staggered to accommodate all vehicles for children being collected by car. Vehicle drivers are asked to follow these times for entering and exiting the school site:

**Nursery children:** Vehicles can access site from 14:00 to collect children from school at 14:45. Where possible we would expect these vehicles to leave site by 14:45–15:00 (unless they have a meeting or picking up older siblings).

**Reception, Key Stage 1 and 2 (Years 1 – 6) children:** Vehicles can access the site from 14:30 to collect children at 15:00. We would expect most vehicles to leave site by 15:15–15:30 (unless they have a meeting).

If drivers have children in both age groups, then they will come onto site and park according to the youngest child.

The school is generally clear of traffic by 15:10 (even in inclement weather). Therefore, no drivers should be delayed in collecting their child/ren any later than this time on any given day.

The school's Crossing Patrol Officer will be on duty for road crossing from 15:00 – 15:20. Additional staff will be on duty in the main entrance until 15:30 daily.

### **Flow of Traffic**

On entering the school site, drivers must follow the road markings and drive on the left-hand side of the road, following the one-way system until they exit the site onto La Pouquelaye Road.

### **Parking Spaces**

Parking spaces are available across the site.

### **Football pitch parking spaces – double stacked spaces**

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Drivers wanting to access the parking adjacent to the field must park in the back space where possible, not leaving an empty space. On leaving the site, drivers must turn right out of these spaces so as not to add to any congestion entering the site.

### **School parking spaces**

Drivers wanting to access the parking spaces in front of the school building must follow the flow of traffic via the one-way system. They can either drive straight into them or reverse into them if they give traffic behind them sufficient warning. No parking is permitted in front of these spaces, therefore blocking another car into a space. On leaving these spaces, drivers must follow the flow of traffic off the site.

### **Badminton Hall spaces**

Drivers must only access these spaces if all others are taken. On leaving these spaces, drivers must follow the filter in turn rules and join the one-way system off the site.

### **Staff parking spaces (in front of the extension building)**

Access to these spaces is predominantly for staff. If there are spaces during morning drop-off and afternoon collection, then these are accessed and exited as per the badminton hall spaces.

### **Access the school site**

On occasion, there is congestion at the entrance to the school and no movement of the traffic until parking spaces become available. All drivers must endeavour not to block traffic travelling up La Pouquelaye as this would stop emergency services accessing the school and surrounding houses.

### **Code of Conduct**

To avoid congestion of pedestrians, all children and parents are to move offsite as soon as the children are released to the parents. Front door entrance is opened at 08:15, to allow children to enter in an orderly manner. All children onsite prior to their school start time should not arrive more than 5 minutes beforehand.

Children are looked after by school staff throughout their school start and finish times. All above directions are designed so that delays do not occur for children and adults accessing and exiting the school site. If site users choose not to follow the directions above, then this will potentially cause delays for all those involved and affected. In addition, this would put others at a safety risk.

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Under no circumstances can vehicles be left unattended outside designated parking spaces. All ignitions are to be turned off when vehicles are stationary, handbrake pulled up and for the car to be placed in 'park'. This is to reduce CO2 emissions and vehicles rolling away.

d'Auvergne staff will always model polite and calm behaviour when addressing users of the site; we expect others to reflect this. Where this is not evidenced, we will report this to a senior member of staff to address the situation directly.

### **Pedestrians**

Exits off site for pedestrians are through the main pathway leading to La Pouquelaye and another path through the National Trust woodland area to Vallee des Vaux.

The crossing area for pedestrians to access/exit the site is directly outside the main driveway onto La Pouquelaye. Road humps and a narrowing of the road either side have been put in place to slow traffic at this point. Children leaving the school with parents/adults must stay with their adult when crossing the road. In most circumstances, the school's Crossing Patrol officer will supervise this from 15:00 until 15:30.

Parents and children are responsible for the care of the children when exiting the school at all times. These measures will be reviewed regularly.

Sam Cooper  
Head Teacher

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