

# **Welcome to d'Auvergne School Nursery**



**Information Booklet**

**Headteacher: Mr S Cooper**

## **Staff:**

**Foundation Stage Manager:** Mrs Rachel Lutkin-Clarke

**Nursery Teacher:** Miss Hannah Fage

We also have a large Nursery Team supporting the children.

Miss Sammy Kenwright

Mrs Elaine Pemberton

Miss Katherine Robinson

Miss Sophie Le Boutillier

Miss Karina Goncalves

## **General Contact Details**

### **Address:**

d'Auvergne School

La Pouquelaye

St Helier JE2 3GF

**Telephone:** 01535 625858

**Email:** [admin@dauvergne.sch.je](mailto:admin@dauvergne.sch.je)

**Facebook:** d'Auvergne School

## **Morning drop off and afternoon pick ups**

Nursery children are to arrive at 8.30am. Please bring your child to the Nursery Gates where; a member of staff will be there to greet them.

Their day ends at 2.45pm and they will also be picked up from the Nursery Gate. Should someone other than yourself be collecting the children we ask that you contact the office in plenty of time with the name of the person authorised to collect your child. If this is likely to be a regular occurrence, we do have a "Collection Form" which you can complete.

During the day the doors to the school are closed to keep the children safe. Should you need to collect your child for an appointment, please advise the school office. You will need to come to the school office and a member of staff will phone the Nursery. We would also ask that you provide proof of your child's appointment for school records.

As the school is a secure site all visitors must make themselves known at the office where they will be asked to sign in and will be given a visitor's badge.

## **Food in Nursery**

### **Snacks:**

A light snack will be provided every day. We will encourage children to have a taste, but if they do not wish to have a taste then an alternative snack will be made available.

**Please inform us if your child has or develops any allergies.**

We ask that children do not bring their own water bottle as they have one provided.

To cover the cost of snacks and cooking activities we ask for a contribution of **£15.00 per month**. The method of payment is through ParentMail and you will find a letter with additional information in this pack.

### **Lunch:**

All children will need to bring a named lunchbox each day. The children are encouraged to eat as independently as possible so easy to unwrap items are helpful. As a school we promote healthy eating options. Here are a few ideas:

- Sandwiches, pasta, pitta pockets with healthy fillings.
- A piece of cheese.
- Yogurt.
- Fruit / Vegetables.
- Water.

We ask that you do not give your child sweets, chocolate, biscuits or fizzy drinks in their packed lunches.

Please note that the school operates a **"No Nuts"** policy in case of severe allergies and this includes items such as peanut butter and chocolate spread.

The children are encouraged to return uneaten items of their food to their lunchboxes so that you have an idea of what they have / or have not eaten when they come home.

We ask that all lunch boxes are **named** clearly.

Please note that children **are not** permitted to bring **toys** into school.

## **Clothing:**

Nursery children are required to wear a d'Auvergne polo shirt and to have a bag to keep spare clothes in. These items are available to buy from Lyndale Sports and JSSK. They will need practical and comfortable other clothing including suitable footwear for being active (i.e. no open toed sandals).

We encourage indoor and outdoor learning, and your child will get messy during their time at Nursery, therefore they will also need a navy or red puddle suit and a pair of wellington boots. Along with spare clothing, please ensure your child has a coat in the winter and a sun hat and sun cream for the summer months.

**Please name all your child's clothing to prevent it getting lost.**

## **Toilet Training:**

We encourage all children to be toilet trained before they start Nursery as this will enable them to be independent and more self-confident during our settling in phase. Please ensure your child wears clothes with an elasticated waist in order to help them with this. In case of accidents, we ask that all children bring a bag of spare clothes which can be left on their peg. Should you need any advice regarding toilet training, please do not hesitate to speak to a member of staff.

## **Illness:**

If your child is not well, or is suffering from something that may be passed on to another child, please keep them at home and contact the school secretary prior to the start of the school day. This can be done by phone on 625858, where there is the option to leave a voice mail message or send an email to [admin@dauvergne.sch.je](mailto:admin@dauvergne.sch.je)

It is especially important that children who have highly infectious conditions such as gastro-enteritis or who have vomited several times, **stay at home** until the condition is clear; this is usually after a minimum of **48 hours**.

However, some children may vomit once due to physical activity, travelling in a car or eating too much. In such instances, we would welcome the children back to school.

Inhalers for asthmatic conditions and EpiPens for allergies must be labelled and placed in the hands of the Nursery Teacher. When your child starts Nursery, it is very important that you inform us of any conditions, ailments or allergies that your child has or may develop subsequently.

## How to help your child settle into Nursery

### **At home:**

- Read books with your child and talk about everyday events to encourage speech and language development.
- Ask your child questions and encourage them to ask you questions.
- Encourage your child to use the toilet properly, dress and undress, including doing up buttons, buckles and zips.
- Teach your child to look after and put away all toys and books after playing with them. We use the mantra, "Choose It, Use it, Put it away".
- Give your child opportunities to play and share with other children.
- Learn songs and nursery rhymes and sing them together.
- Encourage your child to colour, draw, write, cut out, play with plasticine, construction toys, dress up, help with cooking etc.
- Play matching games such as Snap or Pairs.
- Encourage your child to persevere with activities that they find tricky.
- Encourage your child to be independent, offering support and praise.



## **School Travel Information:**

**We strongly encourage children to arrive at school on foot or by bus as the area gets very congested with traffic.**

**Walking:** Being active on the way to school is the best way to start the day and gets the brain ready for learning. We encourage everyone who can walk, to do so.

**Bus:** There is a bus stop right outside school in La Pouquelaye, which comes up from town via Broad Street and back via Chestnut Lea. Pupils can get cheaper fares until they are 19 years of age.

**Car Use:** If you are using a car, please drive slowly and take special care of the children crossing the roads.

Please ensure your children remain with you once you have collected them at the end of the school day.

## **Home School Communication**

- Here at d'Auvergne we correspond via email and text messaging. In Nursery we also use Tapestry to update on your child's learning. Forms for you to complete will be available in your starter pack and this will enable us to ensure we have all the necessary contact information we require. Please check your email regularly for information.
- Please check our school website for information and dates.
- Follow us on Facebook for regular updates.

### **And finally:**

If you have any worries or concerns about your child, or their progress within Nursery, please do not hesitate to speak to your child's key worker in the first instance. We would also like to hear how you feel your child is progressing and any developments you feel they have made at home.

**We are sure your child will be very happy, enjoy making new friends and make great progress at d'Auvergne School.**

**We welcome you all to our community.**