

Welcome to d'Auvergne School Key Stage Two



Information Booklet

Headteacher: Mr S Cooper

Staff:

The people you will meet in Key Stage Two are:

Key Stage Two Manager: Mrs Alexandra Wheaton

Lower Key Stage Two:

○ **Year 3 Teachers:**

Mrs Rhian Davies
Mrs Rebecca Harris
Miss Eve Chadwick

○ **Year 4 Teachers:**

Miss Sarah Bolton
Mr Aaron Worthington

Upper Key Stage Two:

○ **Year 5 Teachers:**

Miss Kirsty Lee
Miss Sophie Condlyffe

○ **Year 6 Teachers:**

Mr Kieran Henderson
Mr Thomas George
Mrs Jes Baikins

○ **Key Stage Two Teaching Assistants:**

Mrs Corrina Reskana
Mrs Rosana Pinto
Miss Michaela Blanchet
Miss Bethany Hill
Mr Rio Diogo
Mrs Geraldine Vibert
Mr George Waggott

Morning drop-off and afternoon pick-ups.

All children should arrive at 8.15am. They are expected to be in school no later than 8.25am for registration which closes at 8.30am, when lessons begin. Morning tasks begin at 8.15am.

In the mornings there is a drop off point immediately alongside the school where parents can stop briefly to let their children out of the car. We ask that all children get out on the pavement side. Should you wish to park then we ask that you park in one of the parking bays, please do not stop in the drop off area.

Year 3: Children enter and exit the school through the double-blue doors by the Quiet playground. Teachers will escort the children to the Netball court at the end of the day (the one with the picnic tables and benches in).

Year 4: Children will enter and exit the school through the double-blue doors by the Quiet playground. Teachers will escort the children to the Quiet playground at the end of the day (the one with the picnic tables and benches in).

Year 5: Children enter and exit the building via the Main Entrance. Teachers will discuss the children here by the office sliding doors.

Year 6: Children use the entrance at the right-hand side of the school near the Year 2 classes.

Should someone other than yourself be collecting the children we ask that you contact the office in plenty of time with the name of the person authorised to collect your child. If this is likely to be a regular occurrence, we do have a "Collection Form" which you can complete. Children in Year 4 upwards can walk home, but we ask you confirm this in writing to us.

During the day, the doors to the school are closed to keep the children safe. Should you need to collect your child for an appointment, please advise the school. You will need to come to the school office and a member of staff will phone up to class. We would ask that you provide proof of your child's appointment for school records. As the school is a secure site all visitors must make themselves known at the office where they will be asked to sign in and will be given a visitors' badge.

The Key Stage Two Day

- **8.15am**

The children start to arrive at school and can make their way straight into their classrooms, where morning activities will be available. Any staff that are on duty will be wearing high visibility vests, so that should you need to speak to them they are easy to find. All children take their own bags and lunch boxes up to class at the start of the day.

- **8.25am**

Class registers are taken.

- **8.30am**

Registration closes and lessons start.

- **10.30am– 10.45am**

Children can take their (these must be fruit/veg) snacks outside to eat and have a chance to play.

- **10.45am**

Lesson time.

- **12.00pm – 1.00pm**

Children eat their lunch in the hall and have half an hour of playtime.

- **1.00pm**

Lesson Time

- **3pm children are dismissed** unless attending one of our Afterschool clubs.

Food in Key Stage Two

○ **Drinks:**

Children must bring to school a named water bottle in class, which they can access during the school day and use at lunch time. Each classroom is fitted with drinking water taps.

○ **Snacks:**

We ask that all children eat only fresh fruit or vegetables during morning playtime outside. Cereal bars and other snacks can be eaten at lunch time.

○ **Lunch:**

All children will have thirty minutes to eat their lunch and thirty minutes playtime outside. As a school we encourage healthy eating options. Please provide a suitable cold lunch for your child. Here are a few ideas:

- Sandwiches, pasta, pitta pockets.
- A piece of cheese.
- Yogurt.
- Fruit / Vegetables.
- Water.

Please note we are a nut free school.

We ask that you do not give your child sweets, chocolate, or fizzy drinks in their packed lunches. The school operates a **'No Nuts'** policy in case of severe allergies and this includes items such as peanut butter and hazelnut chocolate spread.

The children are encouraged to return uneaten items of their food to their lunchboxes so that you have an idea of what they are / are not eating when they come home.

Please name lunch boxes and water bottles clearly.

d'Auvergne Uniform

The d'Auvergne school uniform consists of:

- Charcoal grey skirt, grey skort, grey pinafore dress or charcoal grey uniform trousers.
- Year's 3 to 5 Navy blue polo shirt with the school logo.
- Red sweatshirt or cardigan with the school logo.
- Black school shoes (not trainers) with grey socks or grey tights.
- Year 6 do not wear the navy-blue polo shirt; they wear a white shirt and school tie. The tie will be given to the children by the headteacher during the first week of the Autumn Term.
- During the school year Year 6 receive their leavers' jumper which they may wear from this point onwards.

Additional uniform:

- Navy baseball cap for the Summer and woollen hat for the Winter. Both with the school logo on.
- Red or blue book bag or rucksack

Optional summer Uniform:

- d'Auvergne striped summer dress (to be worn with white socks).
- Grey shorts (to be worn with grey socks).

P.E. Kit:

On days when the children do Physical Education (P.E.) they come to school wearing their P.E. kit. This consists of:

- Red t-shirt with d'Auvergne logo.
- Navy blue shorts.
- d'Auvergne School tracksuit.
- Trainers, suitable for sport.
- White socks.

You will be advised at the start of each term as to which days of the week the children will be taking part in P.E. lessons.

Weather:

During the summer term children will need a sunhat and sunscreen which must be applied at home. In the winter we ask that children come to school with a suitable coat as the children will go outside to play.

Clothing:

All items of uniform with school logo can be purchased from Lyndale Sports or JSSK. Other items may be purchased elsewhere. Our PTA also run a small second-hand uniform shop and sell quality items of uniform at the price of £1.00 per item and £5.00 for new items.

Please ensure that all clothing is clearly and permanently **named**. This includes coats, shoes, hats, gloves and scarves, and bags.

When ears are pierced, small-studded earrings may be worn. No other jewellery is permitted at school as it can be a safety risk.

Long hair should always be tied back with discreet accessories. These should be in either dark blue or red. Haircuts must not attract unwarranted attention or be a distraction in school e.g., 'Tramlines', 'Mohawks' or similar are not acceptable.

Please note that children are not permitted to bring toys, stationary or dangerous items into school.

Illness:

If your child is not well or suffering from something that may be passed on to another child, please keep them at home and contact the school secretary prior to the start of the school day. This can be done by phone on 625858, where there is the option to leave a voice mail message or by ParentMail.

It is especially important that children who have highly infectious conditions such as gastro-enteritis or who have vomited several times, **stay at home** until the condition is clear; this is usually after a minimum of **48 hours**.

However, some children may vomit once due to physical activity, travelling in a car or eating too much. In such instances, we would welcome the children back to school.

Inhalers for asthmatic conditions and EpiPens for allergies must be labelled and placed in the hands of your child's teacher. When your child starts school, it is very important that you inform us of any conditions, ailments, or allergies that your child has or may develop subsequently. Please ensure that all medicine that is handed to staff is in date.

Parental Help in School:

- **Reading:** Parent help is vital for this as we read 1:1 with every child.
- **Trips:** Due to adult-child ratio, parents are regularly encouraged to join us on our education visits.

School Travel Information:

We strongly encourage children to arrive at school on foot or by bus as the area gets very congested with traffic.

- **Walking:** Being active on the way to school is the best way to start the day and gets the brain ready for learning. We encourage everyone who can walk, to do so.
- **Bus:** There is a bus stop right outside school in La Pouquelaye, which comes up from town via Broad Street and back via Chestnut Lea. Pupils can get cheaper fares until they are 19 years of age.
- **Car Use:** If you are using a car, please drive slowly and take special care of the children crossing the roads. Do not leave your car running once parked on school grounds.

Please ensure your children remain with you once you have collected them at the end of the school day.

Home School Communication

- Here at d'Auvergne we correspond via email and text messaging. A form for you to complete will be available in your starter pack and this will enable us to ensure we have all the necessary contact information we require. **Please check your email regularly for information. Please inform us immediately if you change your phone numbers, email, or home address.**
- Please check our school website for information and dates.
- Follow us on Facebook and Twitter for regular updates.

And finally:

If you have any worries or concerns about your child, or their progress within Key Stage Two, please do not hesitate to speak to their teacher in the first instance. Mrs Wheaton is also available for conversations regarding any additional support may require. We would also like to hear how you feel your child is progressing and any developments you feel they have made at home.

We are sure your child will be very happy, enjoy making new friends and make great progress at d'Auvergne School.